





## Directive No. 12/2020 on Fees Connected to the Study at Unicorn University

Datum vydání	01.12.2020
Působnost	All students at Unicorn University s.r.o.
Vydal	  UCL Managing Director (Beránek Marek)
Schválil	  UCL Managing Director (Beránek Marek)
Datum poslední revize	

### Article 1: Preliminary Provisions

1. The Directive on Fees Connected to the Study at Unicorn University s.r.o. (hereafter as the University) replaces the previous Directive on Fees Connected to Study No. 01/2020.
2. The Directive determines the amount, form and maturity of the fees connected to study at the University starting from the 2020/2021 academic year until further notice pursuant to § 59 of the Higher Education Act No. 111/1998 Col. (hereafter as the Act) as amended.
3. The fees are determined in Czech Koruna (CZK) and in Euros (EUR). The tuition for the study in English is determined in Euros. If a student wishes to pay for the tuition in Czech koruna, the tuition amount is transferred to Czech Koruna by virtue of the current exchange rate at the Czech National Bank on the day of signing the study agreement. The tuition amount in Czech Koruna is subsequently entered into the study agreement and is binding for the student for the whole period of the given study.
4. The Directive on Fees is applicable to all students entering the first year of study in the 2020/2021 academic year and later. The Directive on Fees No. 01/2019 (Directive 01/2019) remains applicable to other students.

### Article 2: Fees connected to study

1. The following items belong among the fees connected to study:
  - Admission process fee
  - Tuition
  - Administrative fees
  - Library fee
2. The tuition may be waived or reduced or the maturity thereof may be postponed upon the student's request. The President decides on the request, reflecting the justification stated and documented in the request. Acceptable justification mainly includes health, social, publically beneficial reasons, the student's study results etc. The request is submitted in an electronic form. The request shall be dealt with within 30 days of the delivery to the University. An approval of the request results in a Payment Schedule being drawn up or a Decision on Conditional Enrolment for Financial Reasons being issued. A request for fee waiver or reduction is typically denied if the student has not covered all previous debts. No legal claim exists for tuition waiver or reduction.
3. If the student fails to pay for the tuition or instalment within due date and the payment was not waived, reduced or the due date was not postponed by virtue of the student's appeal to review a decision, the University has the right to claim the interest on arrears pursuant to the study agreement.
4. The tuition fee includes the payment for the final state examination on a regular or alternate date.

### Article 3: Tariffs

## Paragraph 1: Admission and enrolment fees

Fee	Amount
Fee for admission process in Czech	500 CZK
Fee for admission process in English	20 EUR
Service fee for nostrification to study in Czech language <sup>1)</sup>	7 000 CZK
Service fee for nostrification to study in English language <sup>2)</sup>	270 EUR
Service fee for nostrification and visa to study in the Czech language <sup>3)</sup>	8 000 CZK
Service fee for nostrification and visa to study in the Czech language <sup>4)</sup>	310 EUR

1) Fee for applicants who want to apply for nostrification on behalf of Unicorn University

2) Fee for applicants who want to apply for nostrification on behalf of Unicorn University

3) Fee for applicants who want to apply for nostrification on behalf of Unicorn University and need a visa.

4) Fee for applicants who want to apply for nostrification on behalf of Unicorn University and need a visa.

## Paragraph 2: Tuition

### Bachelor study in Czech language

Fee	Amount	Specific symbol
Tuition for academic year in regular period of study – full-time form	60 000 CZK	202
Tuition for academic year in regular period of study – part-time form	50 000 CZK	202
Tuition for academic year in regular period of study – distant form	40 000 CZK	202
Fee for tuition paid in instalments	10% of standard tuition amount	

### Bachelor study in English language

Fee	Amount	Specific symbol
Tuition for academic year in regular period of study – full-time form	3 500 EUR	202
Fee for tuition paid in instalments	10% of standard tuition amount	

### Master study in Czech language

Fee	Amount	Specific symbol
Tuition for academic year in regular period of study – full-time form	60 000 CZK	202
Fee for tuition paid in instalments	10% of standard tuition amount	

## Cancelation or interruption of one's study

Student can terminate or interrupt the study. The student can apply for termination/interruption at any time during the academic year. The student has to apply for termination/interruption by 30 June, if he / she plans to interrupt his / her studies from the following winter

semester, and by 30 November, if he / she plans to interrupt his / her studies from the following summer semester.

If the student does not cancel or interrupt one's study before the end of the extended examination period of the given academic year, the student has an obligation to pay for the tuition for the following academic year.

## Tuition exemption

A student entering a year above the scope of the standard study period may request a tuition exemption. An exemption is granted to students who have only several courses left to pass and it is uneconomical for them to pay full tuition. A tuition exemption means that the student pays a decreased amount of tuition calculated arising from the number of credits enrolled for the given year. The student shall pay **1,000 CZK/40 EUR per credit**.

Students shall pay for the final state examination and for a bachelor/master thesis defence the amount of 4,000 CZK/160 EUR per one part, i.e. 12,000 CZK/480 EUR in total.

Despite being granted the tuition exemption, the student is still obligated to pay for other fees connected to the study pursuant to the Directive, mainly the fees for re-enrolment to courses.

A student shall complete the study by satisfying all study obligations in the given year. If a student fails to successfully complete the study according to the previous sentence, the student shall pay the remaining amount of standard tuition pursuant to the Directive. The remaining amount of standard tuition is payable within 7 days of the end of the given academic year.

## Tuition discounts

Discount	Výše
A one-time discount for a candidate passing the SCIO General Study Disposition test, with the percentile equal to or exceeding 50  5)	5 %
Tuition discount for bachelor study graduates from Unicorn University (or previously Unicorn College) per each academic year	20 %

5) A candidate who submits a document verifying that the candidate has passed the SCIO – National Comparison Exams at the admission interview to Unicorn University can claim a discount.

## Special forms of study – Free Mover and Short-term Study

Fee	Amount	Specific symbol
Fee for a course that a <b>Free Mover</b> student enrolls – study in Czech	900 CZK/ kredit	203
Fee for a course that a <b>Free Mover</b> student enrolls – study in English	60 EUR / kredit	203
Tuition in <b>Short-term Study</b> – full-time study in Czech	25 000 CZK	204
Tuition in <b>Short-term Study</b> – full-time study in English	1 750 EUR	204

## Paragraph 3: Administrative and other fees

Fee	Amount (study at Czech language)	Amount (study at English language)	Specific symbol
Costs related to a foreign internship (Erasmus) if a student violates conditions	1 500 CZK	60 EUR	307

Issuing a copy of the student's card	300 CZK	12 EUR	308
Fee for course re-enrolment for credits	500 CZK	20 EUR	309
Fee for a 3rd exam date (Presidential date)	500 CZK	20 EUR	309
Fee for an individual test/oral examination date <sup>6)</sup>	2 000 CZK	80 EUR	311
Fee for an individual home work submission	2 000 CZK	80 EUR	312
Fee for losing or destroying the gown borrowed for the graduation ceremony (up to)	2 000 CZK	80 EUR	313
Fee for losing or destroying the beret borrowed for the graduation ceremony (up to)	1 000 CZK	40 EUR	314
Fee for issuing a copy of the diploma, diploma supplement (per piece)	1 000 CZK	40 EUR	501
ISIC/ALIVE	350 CZK	14 EUR	
ISIC/ALIVE revalidation stamp	180 CZK	8 EUR	
Agreement sanction for a day of delay of payment for any of the listed administration fees	10 CZK	0,5 EUR	

6) If the student cancels the term less than 5 working days before the deadline, the student is not entitled to a refund of the amount paid.

## Paragraph 4: Library fees

Fee	Amount (study at Czech language)	Amount (study at English language)	Specific symbol
Late return fee for each library unit per one day started after return was due	10 CZK	0,5 EUR	601
Damaged book - based on the damage (up to)	dle aktuální prodejní ceny	dle aktuální prodejní ceny	602
Loss of a book	dle aktuální prodejní ceny	dle aktuální prodejní ceny	603
Conventional fine for late payment of any of the above mentioned administrative fees per day	10 CZK	0,5 EUR	x

## Article 4: Maturity of fees

1. A candidate pays for the fees related to the admission process by the date of the admission interview.
2. The tuition maturity is determined in the study agreement. If the tuition is to be paid in instalments, the tuition may be paid in a single advance payment or is divided into a payment schedule. If a situation arises pursuant to Art. 3, par. 2 of this Directive – Cancelling or interrupting one's study, the maturity of the decreased tuition is determined in the decision on decreasing the tuition. The due date pursuant to the study agreement shall not be used.
3. A student shall pay for the fees in Art. 3, par. 3, except for the fee for re-enrolment and individual tests, by the day of submitting the request, or on the day of causing damage unless determined otherwise.
4. The fee for course re-enrolment is due pursuant to the current date in the given semester. The Study Department shall inform the student of the date.
5. The individual test shall be planned after the fee has been paid.
6. Fees pursuant to Art. 3, par. 4 are paid in cash at the school reception.

7. If a delay occurs in the payment of any fees connected to study, the student shall pay the interest on arrears amounting to 0.1% of the debt amount for each commenced day of delay.

## Article 5: Ways of fee payment

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1. Fees may be paid in one of the following ways:
  - A wire transfer to bank account No. 35-2147930287/0100
  - A postal order, type A
2. The variable symbol is determined uniformly for all fees listed in Art. 3, par. 2, 3 and 4 as the number of agreement, for fees listed in Art. 3, par. 1 as the birth number without the slash.
3. The specific symbol of the payment is determined in Art. 3, par. 2, 3 and 4 at each item.
4. The constant symbol for a wire transfer is 558, and 179 for a postal order. This symbol is not obligatory.

## Article 6: Concluding provisions

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1. The student has no legal claim for fee refund.
2. If a student has any uncovered obligations towards the University (e.g. unpaid tuition or other fees, unreturned books), the student shall not be admitted to the final state exam or bachelor thesis defence.
3. The Directive becomes valid on the day of signing by the Unicorn University President and comes into force on 01.12.2020 until further notice.

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Ing. Marek Beránek, Ph.D.  
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