

Ministry of Education, Youth, and Sports has registered the Statute of Unicorn Vysoká škola s.r.o. pursuant to s. 87(1)(a), s. 36(2) and (4), and s. 41(2) of Act No. 111/1998 Coll., on higher education institutions and on the modification and amendment of other acts (the Higher Education Act), as amended, on May 29, 2020 under Ref. No. MSMT-20468/2020-5.

*Mgr. Karolína Gondková, m. p.
Head of Higher Education Department*

Unicorn Vysoká škola s.r.o.

Statute

Preamble

1. Unicorn Vysoká škola s.r.o. (hereinafter only the "Institution") is a private institution of high learning of the non-university type pursuant to Act No. 111/1998 Coll., on higher education institutions and on the modification and amendment of other acts, as amended (hereinafter only the "Act"), providing education in accredited degree programmes.
2. The objective of the Institution is to produce graduates whose knowledge and skills will help them get great jobs in their chosen fields on the international labour market. To achieve this, the contents of its degree programmes are supposed to provide insights universal enough to allow flexible adaptation of graduates on the labour market, while reflecting the current needs of the actual practice.
3. The Institution is an organisation constantly caring for academic freedoms and academic privileges.

Part One: Basic Provisions

Article 1: Activities of the Institution

1. Pursuant to the Act, the Institution provides accredited degree programmes in economics and computer science.
2. The Institution independently and freely carries out education, research, development, and other creative activities. As its supplementary activity, it also performs expert, publishing, information, and other activities associated with its accredited degree programmes.
3. The Institution issues higher education diplomas and diploma supplements as proofs of successful completion of its accredited degree programmes and of awarded academic degrees.

Article 2: Legal Personality

1. The Institution is a legal entity, a limited liability company acting in legal relationships under its name pursuant to Act No. 90/2012 Coll., on commercial companies and cooperatives (the new Czech Act on Business Corporations), as amended.
2. The Institution has been established as a new private institution of higher learning and has no legal predecessor.

Article 3: Identification Details of the Institution

1. The full name of the Institution is: Unicorn Vysoká škola s.r.o. Its English name is: Unicorn University.
2. The registered office of the Institution: 2767/2 V Kapslovně, Prague 3, 130 00
3. In official communications with authorities, the Institution employs its square stamp, as shown in Appendix 1 hereto.
4. The round seal with the name of the Institution and the logo of the Institution are used for:
 - a. decisions on admission,
 - b. student's IDs,

- c. certificates of study, and
 - d. proofs of passed exams.
5. Its round seal with the national emblem is used for:
 - a. higher education diplomas, and
 - b. diploma supplements.
 6. The logo shown in Appendix 2 hereto is also a symbol of the Institution.

Part Two: Bodies and Authorities of the Institution

Article 4: Structure of the Institution

1. The Institution is a legal entity, a limited liability company. Two registered agents represent the Institution externally.
2. The Institution has a simple line staff structure, whose chart is captured in Appendix 3 hereto. At its head, there is the Managing Director. Two organisation units are subordinate to the Managing Director:
 - a. academic unit, and
 - b. operation-business unit.
3. The Managing Director is appointed by registered agents. The Managing Director approves the budget of the Institution. He or she is responsible for the administration of the Institution. In this context, the Managing Director ensures:
 - a. administrative activities of the Institution,
 - b. coordination of the academic and the operation-technical units of the Institution,
 - c. participation in further improvement of the Institution,
 - d. annual reports on activities, and if the Institution receives a subsidy, also annual reports on financial management of the Institution issued within the deadline and in the form specified by the Minister of Education, Youth, and Sports (hereinafter only the "Minister"),
 - e. participates, along with the Rector, in writing of the annual report on activities and the annual report on financial management of the Institution within the deadline and in the form specified by the Minister, and
 - f. participates in writing of the Strategic Concept of the Institution.
4. The Managing Director is not entitled to alter decisions of the Rector in the areas of the Rector's defined competence. Should the Managing Director find out that the Rector's activities violate the law, or that the Rector's actions may lead to significant financial losses or may harm the Institution's goodwill or are in conflict with the Institution's long-term goals, the Managing Director shall discuss such facts with the Rector, or notify registered agents.
5. The Institution management, including its Managing Director, Rector, Vice-Rectors, and Bursar, are entitled to issue provisions and guidelines governing issues falling under their competence.

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Section One: Academic Unit of the Institution

Article 5: Rector

1. Competences of the academic unit include ensuring the educational, research, development, and other creative activities of the Institution, associated with accredited degree programmes provided by the Institution.
2. The academic unit of the Institution is headed by the Rector. The Rector is appointed and dismissed by registered agents of the company. The Rector's term of office is four years; the same person can be appointed Rector more than once. Vice-Rectors and Department Heads answer to the Rector directly. The Student Administration Office answers to the Vice-Rector for Pedagogy.
3. The Rector is the top representative of the Institution in all academic matters of the Institution. The Rector is fully responsible for ensuring the educational, research, development, and other creative activities matching the profile of the Institution.
4. The Rector shall appoint and dismiss:
 - a. members of the Academic Council,
 - b. members of the Internal Assessment Board
 - c. Vice-Rectors,
 - d. Department Heads,
 - e. members and chair of the Disciplinary Committee,
 - f. Guarantors of degree programmes.
5. Competences and duties of the Rector include particularly the following:
 - a. specifying strategic concepts concerning the further development of the Institution when it comes to educational, research, development, and other creative activities,
 - b. submitting new or updated degree programmes to the Academic Council for approval,
 - c. filing applications for accreditation of new degree programmes, for extension of the accreditation, or for prolongation of the accreditation of degree programmes with the National Accreditation Bureau for Higher Education (hereinafter only the "Accreditation Bureau"), and providing information on changes to the degree programmes to the Accreditation Bureau,
 - d. submitting proposals for hiring of new teaching and research staff in order to meet the objectives of the Strategic Concept of the Institution,
 - e. announcing and specifying conditions of the admission procedure,
 - f. collaboration with other institutions of higher learning and legal entities at home and abroad,
 - g. establishing internal executive academic units: departments, project teams,
 - h. updating existing and preparing new internal rules and regulations of the Institution for academic activities of the Institution,
 - i. preparing documentation concerning academic activities for the annual report of the Institution,
 - j. making final decisions on academic matters of the Institution, including complaints,
 - k. preparing and discussing the Strategic Concept of the Institution with the Ministry of Education, Youth, and Sports (hereinafter only the "Ministry"), publishing it as a non-periodic publication and updating it annually within the deadline and in the form specified by the Minister, and
 - l. providing the Accreditation Bureau and the Ministry with information necessary for their activities upon their request, on specified dates, and free of charge.

Article 6: Academic Council

1. The Academic Council is an academic body of the Institution, consisting of 13 members and chaired by the Rector.
2. Members of the Academic Council are appointed and dismissed from their function by the Rector; the members include eminent representatives of fields in which the Institution carries out its educational and other creative activities. At least one third of the members are persons other than members of the academia from the Institution.
3. Meetings of the Academic Council are convened by the Rector as necessary, but at least once a year. Meetings of the Academic Council are governed by Rules of Procedure of Academic Council.
4. The Academic Council shall express their opinion on critical issues of academic activity of the Institution, submitted by the Rector, and pursuant to s. 12 of the Act, which include especially:
 - a. discussing the Strategic Concept of the Institution as proposed by the Rector,
 - b. approving degree programmes submitted by the Rector,
 - c. approving the intention to file an application for the accreditation, for extension of the accreditation, or extension of the validity of the accreditation of degree programmes submitted by the Rector,
 - d. approving the intention to file an application for the institutional accreditation for one or more fields of education and for extension of the institutional accreditation to an additional field or fields of education, as proposed by the Rector,
 - e. approving the intention to waive the institutional accreditation or the intention to cancel a degree programme, as approved by the Rector,
 - f. discussing the proposed rules of the system of quality assurance of educational, creative, and associated activities and the internal quality assessment of the educational, creative, and associated activities of the Institution, as submitted by the Rector,
 - g. discussing the Rector's intentions to appoint or dismiss members of the Internal Assessment Board,
 - h. discussing the proposed report on the internal assessment of the quality of educational, creative, and related activities of the Institution as submitted by the Chair of the Internal Assessment Board and proposed addenda to this report,
 - i. discussing the proposed annual report on activities of the Institution, and
 - j. giving their consent on matters of scholarships granted to young employees of the Institution.
5. The Academic Council may present suggestions to the Rector concerning the further development of the Institution, notably expressing their opinions on personal growth of internal staff of the Institution.

Article 7: Internal Assessment Board

1. The Internal Assessment Board (hereinafter only the "Board") is the top authority on the internal assessment of the quality of the Institution; it consists of at least 7 members, and is chaired by the Rector.
2. The Rector appoints the Vice-Chair of the Board pursuant to s. 12a of the Act from among members of the faculty who are Professors or Senior Lecturers at the

Institution; usually the Vice-Rector whose competencies include the quality control becomes the Vice-Chair.

3. Other members of the Board are appointed by the Rector; one third of the Board members are appointed by the Rector on the proposal of the Academic Council; Board members are nominated and appointed mainly from internal and external quality control specialists, or those whose competencies include the quality control at the Institution. One of the Board members shall be nominated and appointed from among students of the Institution.
4. Should the Rector choose not to appoint a nominated person a member of the Board, the Rector shall justify their decision to the Academic Council.
5. Members of the Board are appointed and dismissed from their function by the Rector. The Academic Council may file the motion for dismissal of a Board member. To file the motion to appoint or dismiss a Board member, 2/3 of present members of the Academic Council must agree.
6. The Internal Assessment Board shall:
 - a. approve proposed Quality Standards and rules of the quality assurance system for educational, creative, and associated activities and the internal quality assessment of the educational, creative, and associated activities of the Institution submitted by the Chair of the Board,
 - b. govern the process of the internal quality assessment of educational, creative, and associated activities of the public Institution,
 - c. prepare a report on the internal quality assessment of educational, creative, and associated activities of the Institution and addenda to this report, and propose a plan of remedial measures to achieve quality objectives,
 - d. keep continuous records of the internal quality assessment of educational, creative, and associated activities of the Institution, and
 - e. discuss the intention to file an application for accreditation before it is approved by the Academic Council in accordance with Rules of Accreditation of the Institution.
7. Meetings of the Board shall be governed by an internal regulation of the Institution, Rules of Procedure of Internal Assessment Board.

Article 8: Disciplinary Committee

1. The Disciplinary Committee is an administrative body of the Institution established to discuss breaches of discipline by students of the Institution.
2. The Disciplinary Committee consists of 4 members appointed and dismissed by the Rector from among members of the academia of the Institution, with one half of the Disciplinary Committee members consisting of students. The list of names sitting on the Disciplinary Committee shall be published by the Rector in their provision.
3. The Disciplinary Committee shall elect and dismiss its Chair from among its members.
4. The term of office of Disciplinary Committee members is no more than two years. When establishing the Disciplinary Committee, the Rector shall heed the principle of its operation continuity.
5. The Disciplinary Committee submits its proposed decisions to the Rector.
6. Meetings of the Disciplinary Committee shall be governed by an internal regulation of the Institution, Disciplinary Rules and Procedures.

Article 9: Admissions Committee

1. The Admissions Committee is an administrative body of the Institution, which evaluates results of the admission procedure of the Institution and submits its recommendations concerning admissions to the Rector.
2. The Admissions Committee consists of 2 members, with members for each admission procedure appointed by the Rector from among members of the academia of the Institution. The list of names sitting on the Committee shall be published by the Rector in their provision.

Article 10: Vice-Rectors

1. The Vice-Rector for Pedagogy shall ensure pedagogic activities in accordance with the accredited degree programmes and fields of the Institution. In this context, the Vice-Rector shall:
 - a. head the Student Administration Office,
 - b. specify the schedule of each academic year,
 - c. guarantee the preparation of lecturing schedules,
 - d. participate in preparation of the admission procedure,
 - e. prepare informational materials for each academic year for students,
 - f. guarantee programmes of lifelong learning,
 - g. guarantee the publishing activities of the Institution,
 - h. check the education process, adherence to study and examination subjects,
 - i. prepare documentation concerning educational activities of the Institution for the Rector,
 - j. handle students' complaints, and
 - k. collaborate with the Business and Marketing Manager on preparation of materials to promote degree programmes of the Institution and attract prospective students.
2. The Vice-Rector for Science and Foreign Relations shall:
 - a. manage research, development, and other creative activities of the Institution, communicate with grant offices and other research and project-oriented institutions,
 - b. guarantee relations with industry organisations, including possible internships of employees and students of the Institution, and
 - c. guarantee foreign relations with partner institutions of higher learning and other specialist parties.
3. The Vice-Rector for Quality Control is responsible for:
 - a. implementation of instruments and measures leading to the achievement of quality objectives defined in Quality Standards,
 - b. execution of remedial measures proposed by the Internal Assessment Board, and
 - c. data gathering for the purposes of the internal quality assessment.

Article 11: Degree Programme Guarantor

1. The Degree Programme Guarantor mainly coordinates the content preparation of a degree programme of the Institution, oversees the quality of its execution, and evaluates and further improves the degree programme.

2. The Degree Programme Guarantor is appointed and dismissed by the Rector from among members of the faculty.
3. Only a member of the academic staff meeting conditions for proper performance of activities specified by degree programme accreditation standards according to Article 11(1) hereof can become a Degree Programme Guarantor; only a Senior Lecturer, Professor, or Visiting Professor pursuant to s. 70(2) first sentence of the Act who is a member of the faculty can become the Guarantor of a Master's Degree Programme and/or a Doctor's Degree Programme.

Article 12: Department

1. The Department is a basic academic working unit of the Institution. Each Department is led by its Head appointed by the Rector. Within its specialisation, the Department is responsible mainly for:
 - a. specialist contents of taught subjects and their further improvement, or preparation of new subjects,
 - b. teaching of all subjects specified by the curriculum and by the schedule of lectures for each academic year,
 - c. preparation of specialised aids: presentations, case studies, examples,
 - d. specifying topics of essays, papers, and seminar papers,
 - e. organisation of exams,
 - f. preparation of topics of bachelors' and masters' theses related to the Department specialisation,
 - g. thesis consulting, attending state final examinations and defence of theses,
 - h. participation in research, development, and other creative activities of the Institution, and
 - i. quality assurance and providing of documentation for quality assessment as per instructions of the Vice-Rector for Quality Control.

Article 13: Student Administration Office

1. The Student Administration Office is led by the Vice-Rector for Pedagogy. The Office carries out activities concerning the study and examination agenda of the Institution. In this connection, the Office shall:
 - a. keep the register of students and an up-to-date database of students of the Institution sorted by degree programmes,
 - b. keep a list of all exams passed or failed by students,
 - c. analyze the fulfilment of student obligations by students of the Institution and notify the Vice-Rector for Pedagogy of any issues, and
 - d. receive all applications, complaints, and comments submitted by students; if they do not come under the purview of the Office, the Office shall pass them to the Vice-Rector for Pedagogy to be handled.

Section Two: Operation-Business Unit of the Institution

Article 14: Organisation Units

1. The operation-business unit consists of two organisation units:

- a. business and marketing,
 - b. operation and support.
2. The business and marketing organisation unit takes care of attracting new students and promoting the Institution. This organisation unit is headed by the Business and Marketing Manager appointed by the Managing Director. Business and Marketing Manager shall:
 - a. prepare the analysis of the education market in the Czech Republic and relevant foreign countries,
 - b. prepare analyses of the competition – their offers, orientation, student counts, strengths and weaknesses, opportunities and threats, both in relation to private institutions of higher learning and in relation to public and state ones,
 - c. promote the Institution,
 - d. win students for study at the Institution,
 - e. recruit parties to provide various educational activities in lifelong learning programmes,
 - f. monitor announced research and other grants and projects in which the Institution could become involved,
 - g. handle any claims or complaints concerning the performance under study contracts with students, and
 - h. find suitable parties to provide internships for students.
3. The business and marketing organisation unit carries out activities in the following areas: human resources, finance, asset management, system, and support. The unit is headed by the Managing Director who:
 - a. shall ensure activities associated with determining and paying student fees (hereinafter only the “tuition”),
 - b. when it comes to finance, the Director is responsible for accounting and wages of the Institution;
 - c. when it comes to human resources, the Director is responsible for personnel agenda and invitations to competitive tenders according to the Rector’s instructions,
 - d. when it comes to technical and administration matters, the Director is responsible for providing the maintenance and repairs, fire readiness, safety at work, and compliance with environmental requirements, and
 - e. shall ensure the administration of computers, computer and telecommunication network, audio-visual technology, and library or intranet of the Institution.

Part Three: Academia

Article 15: Structure of Academia

1. The academia of the Institution consists of:
 - a. academics, and
 - b. students.
2. Members of the academia are informed of the activities of the Institution by means of:
 - a. structured information in the public section of the Institution’s website,
 - b. messages posted at the official notice board and billboards of the Institution,

- c. gatherings of the academia of the Institution,
 - d. annual reports of the Institution,
 - e. minutes of the meetings of the Academic Council.
3. The Institution established no Academic Senate. Members of the academia may voice their opinions concerning the activity of the Institution, raise questions, and submit recommendations by means of:
 - a. e-mail messages to appropriate members of the academic or operation-business staff of the Institution,
 - b. individual visits to employees of the Institution during office hours,
 - c. presenting their opinions at gatherings of the academia of the Institution,
 - d. expressing their opinions in surveys.
 4. Members of the academia can submit their suggestions, opinions, and complaints concerning activities of the Institution to the Institution management. If an individual suggestion of a member of the academia constitutes a complaint or disagreement, the appropriate member of the academic staff or operation-business worker shall handle it and express their opinion on the suggestion no later than 30 days from the date of its delivery.

Article 16: Academic Staff

1. Academic staff carries our pedagogic and creative activities.
2. Academic positions of the Institution are assigned based on a selection procedure pursuant to the Rules of Selection Procedure for Academic Staff of the Institution.
3. Other eminent industry experts with higher education who are not members of the academic staff of the Institution and who work at the Institution under contracts for work carried out outside of the employment contract (hereinafter only "other eminent industry experts") may participate in teaching, research, development, and other creative activities of the Institution.
4. Teachers are other eminent industry experts involved in teaching.

Article 17: Other Members of the Staff

Other members of the staff include employees of the Institution not pursuing pedagogic or creative activities, but rather performing administrative, financial, operational, and business activities under a contract for work.

Article 18: Students of the Institution

1. Pursuant to s. 61 of the Act, a student is an enrolled applicant admitted to study; applicants become students as of the day of their enrolment.
2. A student who stopped out becomes a student once again as of the date of their re-enrolment.
3. Any person ceases to be a student as of the day of completing their studies.
4. Rights and obligations of students are stipulated by the Act, this Statute, Study and Examination Rules, Disciplinary Rules and Procedures, and measures and guidelines issued by executive staff of the Institution: Managing Director, Rector, Vice-Rectors, and Bursar of the Institution (hereinafter also "Institution administration").
5. Pursuant to s. 62 of the Act, students are entitled particularly to the following:
 - a. to study one or more degree programmes,

- b. to select subjects and build their curriculum in accordance with rules of their degree programme(s),
 - c. to select a teacher of a subject, if taught by various teachers,
 - d. to take examinations pursuant to the provisions of the degree programme or Study and Examination Rules,
 - e. to enrol in a further stage of the degree programme upon meeting the requirements of their degree programme or Study and Examination Rules,
 - f. to propose a topic for their Bachelor's thesis and Master's thesis,
 - g. to make use of facilities and information technology needed for study in a degree programme in compliance with the rules stipulated by the Institution,
 - h. to be given scholarships provided by the Institution upon fulfilling the conditions stipulated in Scholarship Rules and Regulations,
 - i. to take advantage of office hours of teachers and academic staff of the Institution,
 - j. to file suggestions, opinions, and complaints with the Institution administration,
 - k. to ask the Institution for a certificate of study, and
 - l. to take advantage of other privileges provided by the Institution, communicated by appropriate internal information sources, particularly the official notice board of the Institution and the public section of the Institution's website.
6. Pursuant to s. 63 of the Act, students have particularly the following obligations:
- a. fulfil their student obligations arising from Study And Examination Rules and from the curriculum for their selected degree programme(s),
 - b. attend mandatory lessons and mandatory special working experience,
 - c. pass specified examinations and obtain the prescribed number of credits,
 - d. complete their special working experience and pass state final examinations,
 - e. come at the request of the Rector or the Vice-Rector for Pedagogy to discuss educational matters and come to have their study records checked and enrol to each academic year,
 - f. pay fees associated with their study, specified by this Statute and by the Guideline on Fees, and disclose any facts affecting the amount of such fees,
 - g. notify the Institution of their current address for delivery of official mail or their data box address,
 - h. observe internal rules of the Institution and behave in accordance with the principles mentioned in the academic vow made in the course of matriculation throughout their study, including holidays,
 - i. handle entrusted assets and facilities thoughtfully and with care, and
 - j. immediately pay for damages caused by them to the property and equipment of the Institution.
7. Students shall be demonstrably informed about their rights and obligations during their matriculation.

Part Four: Admission to Study

Article 19: Conditions of Admission to Study and Submitting of Applications

1. Students shall submit their applications for study electronically to the Student Administration Office of the Institution, to the above-specified address of the registered office of the Institution. The specific application submitting procedure is described in the public section of the Institution's website. The admission procedure is subject to a fee pursuant to the Guideline on Study Fees.
2. The admission to study at the Institution is governed by provisions of ss. 48 through 50 of the Act.
3. A prerequisite for being admitted to study a bachelor's degree programme is completing one's secondary education with a school-leaving exam. Applicants who have completed their secondary education abroad shall prove this with a certificate specified under s. 48(4)(a) to (c) of the Act on or before the date specified by the Institution.
4. A prerequisite for being admitted to study a master's degree programme is properly completing the study of any type of a degree programme. Applicants who have completed their higher education abroad shall prove this with a certificate specified under s. 48(5)(a) to (b) of the Act on or before the date specified by the Institution.
5. Applicants are admitted to study based on a successfully completed admission procedure, which takes the form of an interview with a committee. Terms and conditions of the procedure shall be specified by the Rector and made available to applicants in the public section of the Institution's website no less than four months in advance.¹
6. The result of the admission procedure shall be assessed by the Admissions Committee and kept on record as the comprehensive evaluation of the applicant's learning potential. Based on admission procedure results, the Admissions Committee makes a recommendation for the Rector's decisions on the admission result concerning each applicant.
7. The Rector shall decide on the admission of each applicant with regard to the recommendation of the Admissions Committee.
8. Each applicant shall be notified of their admission procedure result electronically at their e-mail address specified in the application form no later than 14 days after their admission interview. The applicant receives the decision on their admission procedure result in writing by means of a mail service provider no later than 30 days from their admission interview; applicants may also receive their admission decision pursuant to s. 69a(1) of the Act by means of the internal information system of the Institution, if they give their consent to use of this delivery method in their application in advance. If requested by the applicant, the Institution shall also send the admission decision in writing.
9. An applicant may appeal the Rector's decision, within 30 days from the delivery of the decision. Missing this deadline can be forgiven for serious reasons only. The appeal shall be filed with the Rector through the Student Administration Office.
10. Applicants who have attended other institutions of higher learning can be also admitted to study.
11. As of the date of enrolment, the obligation arises for the applicant to sign the study contract with the Institution. A prerequisite for enrolment to later years is the fulfilment of one's study obligations for the previous academic year. Upon being entered into the student register, the student shall obtain their student's ID and student's record book.

¹ Pursuant to s. 49(6) of the Act, the Institution needs not observe the requirement to make the information public at least four months before the deadline for submission of admission applications, where this might prevent the academic year from beginning on time. In such a case, the period within which applications must be submitted may be shortened, though not to less than one month.

Article 20: Conditions to Be Met by Foreign Students

1. Foreigners might be admitted to study any accredited degree programme, just as other applicants, provided they meet the admission requirements specified in Article 19(3) through (5) hereof.
2. The principle of equal treatment of any foreigners studying at the Institution is reflected particularly by the necessity to fulfil their study obligations arising from an accredited degree programme, by study fees they have to pay, and by scholarships they can be granted by the Institution.
3. During the enrolment procedure, the Institution shall verify whether the foreigner has a residence permit for the Czech Republic and whether they meet other provisions of legal regulations governing the stay of foreign nationals in the Czech Republic. If the foreigner has no residence permit for the Czech Republic as of the day of enrolment, the Rector may permit special enrolment. However, such foreign national must enrol properly no later than two months from the proper enrolment date announced for the academic year.
4. Conditions to be met by foreign students in exchange study programs in a foreign language are also governed by provisions of contracts concluded between the Institution and its partner foreign institutions of higher learning.

Part Five: Activities of the Institution

Article 21: Basic Provisions

Basic activities of the Institution include particularly:

- a. educational activities,
- b. research, development, and other creative activities,
- c. publishing and information activities,
- d. foreign relations.

Article 22: Educational Activities

1. The Institution carries out its educational activities in accordance with its accredited degree programmes.
2. The programmes are guaranteed by expert Guarantors pursuant to the Act and to the requirements of the National Accreditation Bureau. A Guarantor of a degree programme is appointed and dismissed from their function by the Rector.
3. The organisation of educational activities is governed by Study and Examination Rules of Unicorn Vysoká škola s.r.o.

Article 23: Research, Development, and Other Creative Activities

1. Research, development, and other creative activities and publishing of their results are pursued with the aim of improving the quality of the education process and scientific activities of the Institution.

2. Funds from the budget of the Institution, funds obtained from announced grants and projects, and funds provided by sponsors, if any, for the purpose development of the Institution's creative activity are used to support research, development, and other creative activities.

Article 24: Publishing and Information Activities

1. Publishing and information activities are pursued with the aim to improve the quality of research, development, and other creative activities, particularly by means of publishing the Institution's training materials and scientific publications and by means of pursuing consulting activities in computer science.
2. Publishing and information activities are funded from the budget of the Institution, from students' payments for textbooks and other learning aids, from the sale of learning and other aids outside the Institution, and from financial contributions of the Institution's sponsors, if any.

Article 25: Foreign Relations

Foreign relations are cultivated with the aim to further improve the quality of educational and creative activities particularly by means of membership in international institutions from related industries, participation in international educational and research projects, and teachers' participation in professional conventions. There will be also exchange stays of both academics and students.

Part Six: Activity Evaluation

Article 26: Definition of Institution Activity Evaluation

1. Every year, the Institution shall prepare and, upon approval by the Academic Council, publish and submit to the Ministry its annual activity report as a non-periodical publication.
2. The Institution shall prepare its Strategic Concept and annual implementation plan to be submitted to the Ministry as a non-periodical publication.
3. The Institution shall provide the National Accreditation Bureau and other involved institutions with all other required information concerning the working of the Institution, especially the fulfilment of accreditation requirements of degree programmes.
4. The Institution has an internal assessment and quality assurance system in place, consisting of a series of interconnected activities and based mainly on the Internal Quality Assessment Board and Quality Standards, which are internal regulations of the Institution within the meaning of s. 41 of the Act. The Board shall prepare an Assessment Report, including a plan of remedial measures, on a regular basis, at least once every 5 years. The Assessment Report shall be updated every year, to capture any changes to the quality and implementation of remedial measures.
5. The Institution shall carry out the assessment of operational and business activities. Its Managing Director shall carry out regular assessments of financial management, submitting a regular monthly report on operation of the Institution to

registered agents. At the end of each quarter, analyses shall be prepared, evaluating the following:

- a. financial management of the Institution,
- b. operation of the Institution, and
- c. business affairs of the Institution.

Part Seven: Study Fees

Article 27: Tuition

1. Standard study fees (hereinafter only the "Tuition") are determined by the applicable Guideline on Study Fees, and the specific amount is stipulated in the study contract.
2. The tuition shall be paid no later than on the day of enrolment to each academic year. For each academic year, students shall be issued invoices for tuition payment. A student or admitted applicant shall pay their tuition by bank transfer.
3. In special cases, the Institution may allow the method of tuition payment to be adjusted to take into account the student's or admitted applicant's circumstances. Such exceptions are only permitted by the Managing Director.

Article 28: Other Fees and Discounts

1. In its Guideline on Study Fees, the Institution specifies and publishes additional fees associated with study and available discounts on additional fees, including:
 - a. admission procedure fees,
 - b. administration fees,
 - c. library fees and reprographic service fees,
 - d. tuition upon exceeding the standard duration of study,
 - e. fee for repeated subjects,
 - f. tuition discount upon passing a scholarship test,
 - g. discount for applicants presenting SCIO test results.
2. The Managing Director shall issue the Guideline on Study Fees to be published at the registered office of the Institution and in the public section of the Institution's website.

Article 29: Loans and Scholarships

1. Through its partners, the Institution makes it possible to negotiate a student loan to pay for the tuition. Detailed information and terms and conditions of such loans shall be published in the public section of the Institution's website at the beginning of each academic year.
2. A student might be awarded a scholarship under the conditions specified by Scholarship Rules and Regulations.

Part Eight: Rules of Academic Ceremonies

Article 30: Academic Ceremonies

1. Academic ceremonies include ceremonial gatherings of the academia, ceremonial meetings of the Academic Council, matriculations, and graduations. Based on the Rector's decision, the Institution's robes are usually worn at academic ceremonies.
2. Regular academic ceremonies include matriculations of new students and graduations.
3. The ceremonial matriculation of first-year students is a ceremony during which new students take academic matriculation vows before the Rector or a Vice-rector authorised by the Rector.
4. The graduation is a ceremony during which graduates of a degree programme take academic graduation vows before the Rector or the Vice-Rector authorized by the Rector, and receive their college diplomas and diploma supplements. The exact wording of the graduation vow is to be found in the documentation kept in the Rector's Office.
5. Ceremonial meetings of the Academic Council take place on special occasions. Such meetings shall be convened by the Rector.
6. The course of each academic ceremony shall be determined by a guideline issued by the Rector.

Part Nine: Rules of Financial Management

Article 31: Budget

1. The Institution operates according to the budget of costs and revenues, which is prepared for the period of one calendar year by its Managing Director, discussed between the Managing Director and the Rector, and then submitted to registered agents of the company for approval.
2. Detailed rules of the Institution's financial management² are issued by its Managing Director who concretizes relevant rules for handling the Institution property, acquiring tangible and intangible assets, and performing financial transactions with regard to applicable accounting, tax, and generally binding regulations.
3. Controlling of adherence to the budget is performed on a regular basis and economic issues are also included in quarterly analyses. The summary report on economic activities is part of the data on which the Management Review and the annual report on economic activities of the Institution are based.

Part Ten: Concluding Provisions

² Specifying the most important requirements arising from accounting and tax laws and financial regulations governing particularly travel expenses, participation in asset inventory taking, authorisation to order fixed and low-value assets.

Article 32: Appendices to and Validity of the Statute

1. Appendices 1 through 3 are parts of this Statute.
2. This Statute has been approved by the Academic Council of Unicorn Vysoká škola s.r.o. on March 27, 2020.
3. This Statute supersedes the Statute of Unicorn College s.r.o. registered with the Ministry of Education, Youth, and Sports on September 3, 2019 under Ref. No. MSMT-29555/2019-2.
4. This Statute comes into force pursuant to s. 36(4) and s. 41(2) of the Act as of the date of their registration with the Ministry of Education, Youth, and Sports.
5. This Statute comes into effect as of the date of its registration with the Ministry.

Square Stamp and Round Seal of Unicorn Vysoká škola s.r.o.

a. Picture of the Square Stamp Pursuant to Article 3(3) of the Statute

UNICORN
UNIVERSITY
Unicorn Vysoká škola s.r.o.
V Kapslovně 2767/2
CZ - 130 00 Praha 3
DIČ: CZ699004029

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b. Picture of the Round Seal Pursuant to Article 3(4) of the Statute



c. Picture of the Round Seal with National Emblem Pursuant to Article 3(5) of the Statute

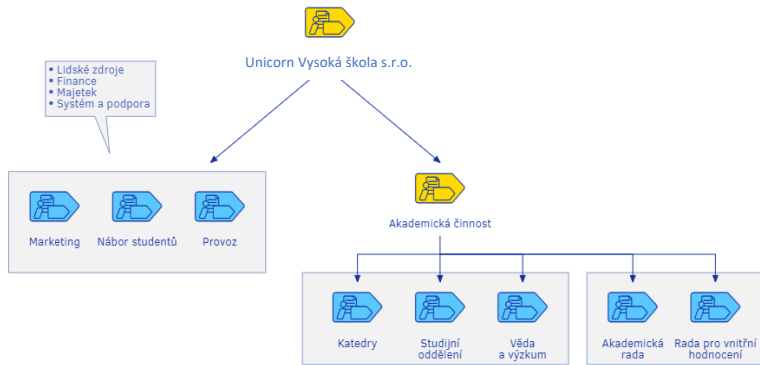


Logo of Unicorn Vysoká škola s.r.o.



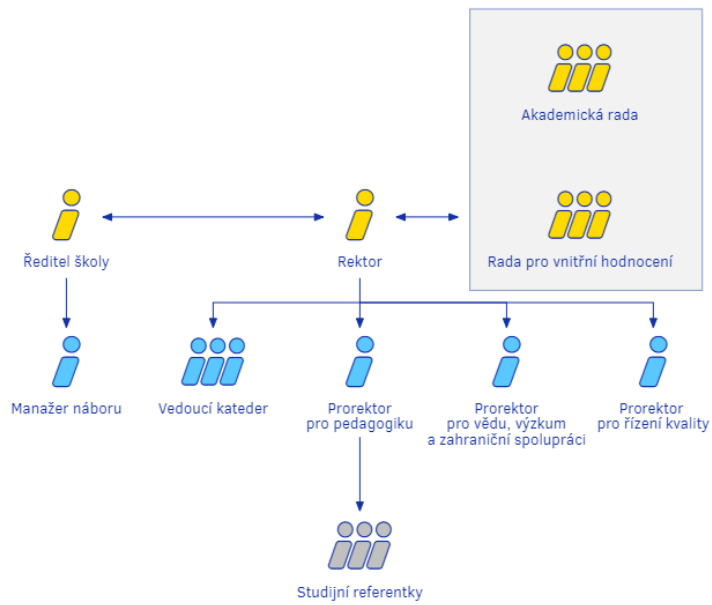
Organisation Chart of Unicorn Vysoká škola s.r.o.

Organisation Chart of the Institution



| Unicorn Vysoká škola s.r.o. | | | | | | | |
|--|--------------------------|-----------|---------------------|-------------------------------|-----|------------------|---------------------------|
| <ul style="list-style-type: none"> Human Resources Finance Assets System and Support | | | | | | | |
| Marketing | Student Admission Office | Operation | Academic Activities | | | | |
| | | | Departments | Student Administration Office | R&D | Academic Council | Internal Assessment Board |

Management of the Institution



| | | | | |
|----------------------------|------------------|--------------------------------|--|---------------------------------|
| | | | Academic Council | |
| Managing Director | | Rector | Internal Assessment Board | |
| Student Admissions Manager | Department Heads | Vice-Rector for Pedagogy | Vice-Rector for Science, Research, and Foreign Relations | Vice-Rector for Quality Control |
| | | Student Administration Workers | | |